



**First Substantial Amendment to PY 2021 Action Plan  
to include the HOME-ARP Allocation Plan**

**City of Wichita Falls  
PY 2021 Annual Action Plan  
of the 2020-2024 Consolidated Plan**

**For Submission to the  
U.S. Department of Housing and Urban Development  
on or about August 3, 2022**

The City of Wichita Falls is proposing a substantial amendment to the 2021 Annual Action Plan to incorporate HOME Investment Partnership (HOME) funds received from the U.S. Department of Housing and Urban Development as authorized through the American Rescue Plan (ARP), passed by Congress and signed into law by the President in early 2021. The City expects to receive funding in the amount of \$1,572,080.00 through this program, which is known as HOME-ARP.

## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

Each year, the City of Wichita Falls receives entitlement grant funds from the U.S. Department of Housing and Urban Development (HUD) to undertake housing and community development activities that meet local priority needs identified in the City's five-year 2020-2024 Consolidated Plan. Annual Action Plans present a blueprint of how Wichita Falls intends to use the federal funds to be received. All activities undertaken by the City in support of the Consolidated Plan must also meet eligibility requirements of the federal Community Development Block Grant (CDBG) or HOME Investment Partnership (HOME) Programs. The Program Year 2021 Annual Action Plan (Year 2) of the Consolidated Plan describes proposed activities that serve to implement a unified and strategic vision supporting decent housing, a suitable living environment, expanded economic opportunities, and improved public services that primarily benefit low-moderate income persons and neighborhoods. This PY 2021 Action Plan addresses available funding resources and dollar amounts allocated for the specific activities proposed to be undertaken during the period of October 1, 2021, through September 30, 2022.

#### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

This PY 2021 Action Plan contains a range of goals, objectives, and outcomes formulated to address needs identified for homelessness, other special needs, affordable housing, and non-housing community development, barriers to affordable housing, lead-based paint hazards, institutional structure, and coordination. These objectives include:

- Continue to plan, monitor and administer Entitlement Grant Programs and ensure compliance with Federal Regulations.
- Improve the condition of housing for low-income homeowners.
- Increase the development of units and affordability of housing for homeownership.
- Address community needs through community-based public service programs.

- Address community needs through improvements and expansion of Public Facilities and Public infrastructure.

These objectives are supported by a collection of associated strategies and performance goals. These strategies seek to work toward meeting the objectives stated, addressing the need for more affordable housing, housing rehabilitation, public facilities and infrastructure improvements, and public services. Specifics can be found in the Strategic Plan and Annual Action Plan.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Wichita Falls has a history of successful programs funded through the Community Development Block Grant and HOME Investment Partnership Program that meet the needs of the community, principally the low and moderate income population, and that are identified as a priority in the Consolidated Plan. Of particular importance to the continued well-being and vitality of the city's neighborhoods have been programs that focus on improving the condition of housing stock. The City has successfully administered housing rehabilitation activities benefitting lower income, handicapped, and elderly owner-occupied households unable to properly maintain the repair of their homes. Thousands of feet of old and deteriorated waterlines in low-income residential neighborhoods have been replaced with larger-capacity waterlines, resulting in increased reliability and water quality and enhanced fire protection. For severely deteriorated structures that are a hazard and blight on the neighborhood, the City has funded demolition and clearance activities. The City has also helped increase the livability and access to appropriate public spaces such as parks in low-income neighborhoods. Since 1993 the HOME-funded First Time Homebuyer's Program has enabled many low-moderate income persons to benefit from homeownership. The nationally-recognized Concrete Training Program has greatly improved accessibility throughout the city by installing handicapped ramps from street to sidewalk while training low-skill and unemployed workers. The City has actively coordinated with local homeless services providers to assist in the goal to expand both the stock of units/beds available to homeless persons and provide services aimed at helping those persons find employment, housing, health care services, and educational opportunities. Further details of past performance can be found in the City's Consolidated Annual Performance and Evaluation Report (CAPER).

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Letters to local non-profit organizations were sent March 12, 2021, announcing the availability of PY 2021 Funding Applications, informing potential applicants of program requirements and the availability

of technical assistance for completing the application process and establishing the deadline for submitting requests for funding. Notifications were sent March 12, 2019, to City Departments announcing the availability of PY 2021 Funding Applications. For CDBG-CV funds a second application period was opened from April 23, 2021 until May 7, 2021. To broaden outreach to the community, the funding announcement and a fillable application were also placed on the City's website. Applicants interested in pursuing PY 2021 CDBG funding met with the City Council Subcommittee on Outside Agencies on June 8, 2021, to ask questions, present proposals, and share information about their needs. On June 15, 2021, City Staff and the City Council Subcommittee on Outside Agencies met to discuss recommendations to City Council. The Draft Annual Plan was advertised for 30-day public comment period begins 7/8/21 and ends 8/7/21. City Council held a Public Hearing and approved the Annual Plan on August 10, 2021.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The following Public Comments related to the 2021 Annual Action Plan were received during the Wichita Falls City Council Meeting:

None at this time.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

None of the comments received were rejected. No additional written comments were received during the public comment period.

## **7. Summary**

The PY 2021 Annual Action Plan outlines how the City of Wichita Falls proposes to use the CDBG entitlement grant amount of \$1,244,016, the HOME Investment Partnership Program grant amount of \$434,184, CDBG-CV entitlement grant amount of 594,749, PY 2020 unexpended CDBG funding in the amount of \$300,000, and PY 2020 unexpended CDBG-CV funding in the amount of \$160,264 to meet local priority needs and goals in the Consolidated Plan. These grant resources fund activities and programs that enable the City to benefit primarily low-moderate income citizens and neighborhoods to improve public facilities, develop and maintain affordable housing, improve access for people with disabilities, provide important public services, aid in services to the homeless, and eliminate slum and blight.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	WICHITA FALLS	Development Services Department
HOME Administrator	WICHITA FALLS	Development Services Department

**Table 1 – Responsible Agencies**

### Narrative (optional)

The Neighborhood Resources Division of the Community Development Department has primary responsibility for the administration of the CDBG, CDBG-CV, and HOME Investment Partnership Programs.

### Consolidated Plan Public Contact Information

For additional information, inquiries, or comment, contact:

Neighborhood Resources Division

City of Wichita Falls

Room 300, Memorial Auditorium

1300 7th Street

Wichita Falls, TX 76301

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The Neighborhood Resources Division of the City of Wichita Falls collaborates throughout the year with local agencies and service organizations to share information and improve coordination to more effectively meet the needs of our local community. Subrecipients, public service agencies, special needs providers, housing providers, member agencies of the homeless coalition, and a variety of non-profit and state agencies provide ongoing input that clarifies local needs, facilitates referrals for services, and allows for a re-evaluation of programs and services provided.

#### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The division has a close interactive working relationship and frequent contact with agencies such as the Section 8 Housing Office, the Wichita Falls Housing Authority, Nortex Regional Planning Commission, Patsy's House, First Step Shelter, Rolling Plains Management Corporation, Area Agency on Aging, Christmas in Action, Community Health Care Center, Habitat for Humanity, and Adult Protective Services, all of whom refer clients for services offered by the City and to whom the City makes referrals. The City has two representatives on the Continuum of Care and participates in Homeless Coalition of North Texas meetings. Several mental health, public health, and special needs service agencies have applied for and received CDBG funding for projects through past and current annual allocation cycles, and as a result, have developed and maintained productive collaborative relationships with the City. The City also makes an effort to share helpful information and resources with local agencies to assist them in their work.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City works closely with and regularly attends Continuum of Care homeless coalition meetings as they are scheduled, sharing insight and comment for problems and issues impacting local agencies as related to homelessness. The City has provided guidance and resources to a local entity interested in establishing a veteran's village to offer transitional housing units and services to homeless veterans and their special needs; the City has consulted with and is providing CDBG funding during 2020-21 for an organization that provides shelter for domestic violence victims; and the City works in cooperation with Nortex Regional Planning Commission's Housing Services Office in support of the Permanent Supported Housing Program that it administers, referring potential clients threatened with homelessness or who are homeless and that contact the City seeking housing assistance.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City does not receive any ESG funding, but is an active participant in the North Texas Homeless Coalition CoC and contributes to planning and discussions that arise concerning the populations served by programs administered by the various entities in attendance. Nortex Regional Planning Commission, where coalition meetings are held, manages the HMIS system. At several coalition meetings, members discussed the HMIS system administration, use, cost, and applicability to meet the needs of local service providers. The coalition is currently developing the HMIS system software for use by local social service organizations which is expected to expand functionality and enhance data sharing among member agencies.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Child Care, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
2	<b>Agency/Group/Organization</b>	Senior Citizens Services of North Texas, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
3	<b>Agency/Group/Organization</b>	Christmas in Action Wichita County, Inc.
	<b>Agency/Group/Organization Type</b>	Housing Services-Elderly Persons Services-Persons with Disabilities Civic Leaders

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
4	<b>Agency/Group/Organization</b>	NORTEX Regional Planning Commission (NORTEX)
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless Service-Fair Housing Regional organization Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and as a participating agency in homeless coalition meetings to keep informed of needs and services, resources to meet those needs, and issues impacting the delivery of services.

5	<b>Agency/Group/Organization</b>	Faith Mission
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services-Employment Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and as a participating agency in homeless coalition meetings to keep informed of needs and services, resources to meet those needs, and issues impacting the delivery of services.
6	<b>Agency/Group/Organization</b>	Wichita Falls Housing Authority
	<b>Agency/Group/Organization Type</b>	PHA Services-Employment Service-Fair Housing Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Lead-based Paint Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and as a participating agency in homeless coalition meetings to keep informed of needs and services, resources to meet those needs, and issues impacting the delivery of services.
7	<b>Agency/Group/Organization</b>	Phased In
	<b>Agency/Group/Organization Type</b>	Housing Services-homeless Services-Employment Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Unaccompanied youth Homelessness Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
8	<b>Agency/Group/Organization</b>	North Texas Parent and Child Development, Inc
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Civic Leaders

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Unaccompanied youth Homelessness Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
9	<b>Agency/Group/Organization</b>	FIRST STEP of Wichita Falls, INC.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services - Victims Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
10	<b>Agency/Group/Organization</b>	Wichita Falls Area Food Bank
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
11	<b>Agency/Group/Organization</b>	ARC of Wichita County
	<b>Agency/Group/Organization Type</b>	Housing Services-Children Services-Persons with Disabilities Services-Health Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
12	<b>Agency/Group/Organization</b>	The Salvation Army (SA)
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-homeless Regional organization Civic Leaders

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
13	<b>Agency/Group/Organization</b>	North Texas Community Healthcare Center
	<b>Agency/Group/Organization Type</b>	Services-Health Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
14	<b>Agency/Group/Organization</b>	Arts Council Wichita Falls Area, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Education Regional organization Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.

### Identify any Agency Types not consulted and provide rationale for not consulting

Agency types indicated as not consulted, demonstrated by a non-check status of the available selection fields, generally did not significantly impact and/or were not applicable or related to the development and implementation of activities, goals, and objectives, or programs detailed in this Action Plan.

### Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Nortex Regional Planning Commission	Strategic Plan goals are consistent with goals of the Continuum of Care in that both strive to effectively meet the particular needs of the at-risk, low-income populations of our community. CDBG-funded social service organizations and City initiatives such as Child Care Inc., First Step, Early Head Start, North Central Texas Community Health Care Center and the City's handicapped ramps and repair programs provide needed assistance to this special population. Several sub-recipient organizations are members of the CoC and deliver services in addition to what CDBG funds enable for the at-risk population we jointly serve, in an effort to increase independence and reduce the potential for homelessness.

**Table 3 – Other local / regional / federal planning efforts**

### Narrative (optional)

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

A variety of opportunities and mechanisms were made available to the community requesting citizen input concerning local needs and comments on the use of expected grant funding. A Notice of Funding Availability explaining the CDBG application process and eligibility requirements was mailed to local non-profit organizations and posted on the Neighborhood Resources webpage. Newspaper ads announcing public forums and public hearings; meetings with representatives of the City Council to present proposals, explain impacts, and advocate for projects; local television broadcast news reports that explained how CDBG funds are proposed to be used in the community and notified citizens of an opportunity for public comment at a City Council public hearing; a newspaper-advertised public hearing related to the PY19 Action Plan that invited attendance and encouraged citizen comment; direct citizen feedback provided to the full City Council at an advertised and televised public hearing; and general information about the application, funding and public comment process that was mailed to local community organizations and made available on the City's website and that encouraged public input. Interactions, comments, and applications for CDBG funding that resulted confirmed that the goals and priorities established in the Consolidated Plan for our community were being addressed by the funding of past and current projects and activities.

## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Notice of Funding Availability/Applications Requested	Non-targeted/broad community	Letters sent on 3/26/21 to local groups and posted on the City website notifying the community that CDBG and CDBG-CV funds would be available to the City for allocation and encouraging the submission of applications for projects that benefit low-moderate income persons, facilities, and neighborhoods.	Received inquiries from several new organizations about applying for funds, and applications for 22 projects were submitted	No comments were rejected.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	<p>The City Council Subcommittee on Outside Agencies met with organizations on 6/8/21 that were interested in applying for PY 2021-22 CDBG funds to hear proposals, ask and answer questions about projects and activities for which the organizations were seeking funding. City Council held a public hearing on 8/10/21 with an approval of the Annual Action Plan.</p>	<p>Eleven organizations sent representatives to the Council Subcommittee meeting. The Subcommittee heard project proposals, organizations needs, community needs, and funding requests.</p>	<p>No comments were rejected.</p>	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Newspaper Ad	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	Newspaper ad in the Times Record News on 6/29/21 notifying of a public forum on 7/13/21, a formal public hearing at the 7/20/21 City Council meeting concerning the Action Plan proposed use of CDBG, CDBG-CV and HOME funds, asking for public comment, informing of a 30-day comment period running from 6/30/21 through 7/30/21 to submit written comments.	No written comments were received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	For the substantial amendment, on July 19, 2022 a public hearing was held to review the proposed amendments and allow the public to comment. The revised annual action plan was placed on public display July 1, 2022 for 30 days. A public forum was held on July 14, 2022. City Council considered the substantial amendment for approval at its regular meeting on August 2, 2022.	No written comments were received.	No comments were rejected.	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

Wichita Falls receives funding from two federal grant programs, the Community Development Block Grant Program, and the HOME Investment Partnership. These two grant programs combined will bring \$1,678,200 into the city to support affordable housing, homeless, and community development programs and projects in the second program year. The City of Wichita Falls will also reprogram \$300,000 in unused CDBG funds from previous program years.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,244,016	0	300,000	1,544,016	3,732,048	Expected amount for the remainder of 5-year ConPlan equals the Year 2 Annual Allocation times three.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	434,184	0	0	434,184	1,302,552	Expected amount for the remainder of 5-year ConPlan equals the Year 2 Annual Allocation times three.
Other	public - federal	Acquisition Admin and Planning Multifamily rental rehab Public Services TBRA	1,572,080	0	0	1,572,080	0	The City expects to receive funding in the amount of \$1,572,080.00 through the HOME-ARP Program, as authorized by the American Rescue Plan passed by Congress and signed into law by the President in early 2021.
Other	public - federal	Other	1,328,013	0	0	1,328,013	0	CDBG-CV funds to be used to prevent, prepare for, and respond to Coronavirus.

**Table 5 - Expected Resources – Priority Table**

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**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Matching requirements for the HOME Program will be met through one or more of the following sources: the present discounted value of yields forgone; waived taxes, fees and charges; and donated professional services, materials, and volunteer labor according to the type and programmatic aspects of the particular activities funded. CDBG dollars are also leveraged by sellers of affordable housing through the First-Time Home Buyers Program performing repairs required by the property inspection. CDBG funding in support of local non-profit activities and public facility improvements often results in additional leveraged dollars from local foundations and State entities to augment funding requirements for services provided by the local sub-recipient agencies.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

On tax foreclosed properties, the City serves as a trustee for the three local taxing entities: Wichita County, Wichita Falls Independent School District, and the City of Wichita Falls. When suitable real estate parcels are acquired for non-payment of taxes or liens, the City, with the agreement of the county and school district, makes that property available to non-profit housing developers such as Habitat for Humanity to acquire at no or a very low cost for use in developing affordable housing. The City will continue to evaluate opportunities to use public lands for future development that benefit local identified needs contained in the ConPlan.

**Discussion**

The City plan to program approximately \$1.98 million for the CDBG and HOME Programs for the FY 2021 program year. This sum includes both annual entitlement allocations and \$300,000 in reprogrammed funds from previous program years. These funds will be used to operate a varied range of private and public services as described in subsequent section of the Annual Action Plan.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
<b>1</b>	Housing and Neighborhood Development/Revit	2020	2024	Affordable Housing	Citywide	Affordable and Quality Housing	CDBG: \$552,897 HOME: \$390,766 CDBG-CV: \$80,000	Homeowner Housing Added: 5 Household Housing Unit Homeowner Housing Rehabilitated: 71 Household Housing Unit Direct Financial Assistance to Homebuyers: 36 Households Assisted
<b>2</b>	Public Facilities and Infrastructure	2020	2024	Non-Housing Community Development	Citywide	Public Facilities and Infrastructure Improvements	CDBG: \$336,847 HOME: \$0 CDBG-CV: \$109,022	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 7000 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Public Services	2020	2024	Non-Homeless Special Needs Non-Housing Community Development	Citywide	Public Services	CDBG: \$186,602 HOME: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 550 Persons Assisted
4	Code Enforcement	2020	2024	Non-Housing Community Development	CDBG Eligible Areas	Code Enforcement, Demolition/Removal of Slum/Blight	CDBG: \$80,000 HOME: \$0	Housing Code Enforcement/Foreclosed Property Care: 200 Household Housing Unit
5	Demolition and Removal of Slum and Blight	2020	2024	Non-Housing Community Development	CDBG Eligible Areas	Code Enforcement, Demolition/Removal of Slum/Blight	CDBG: \$200,000 HOME: \$0	Buildings Demolished: 35 Buildings
6	Homelessness	2020	2024	Homeless	Citywide	Homelessness, Transitional Housing, Supportive Svcs	CDBG: \$40,413 CDBG- CV: \$56,947	Homelessness Prevention: 317 Persons Assisted
7	Administration	2020	2024	Administration Program Oversight	Citywide	Administration	CDBG: \$248,803 HOME: \$43,418 CDBG- CV: \$118,950	Other: 1 Other

**Table 6 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Housing and Neighborhood Development/Revit
	<b>Goal Description</b>	Support projects that provide affordable housing options, rehabilitation of owner- and renter-occupied units/homes, and revitalization of depressed and declining neighborhoods to strengthen communities, reduce economic disparities, and improve quality of life.
2	<b>Goal Name</b>	Public Facilities and Infrastructure
	<b>Goal Description</b>	Support projects that improve existing public facilities and infrastructure to enhance the connection of communities and residents, provide a foundation for a strong and growing economy, and ensure higher quality opportunities for employment, healthcare, and education.
3	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	Support projects that encourage the provision of public service benefits to low- and moderate-income residents based on individual needs; including providing opportunities for residents to engage with the community and connect to available social service, employment, health, and education resources.
4	<b>Goal Name</b>	Code Enforcement
	<b>Goal Description</b>	Support projects that encourage code enforcement for maintenance of properties not in compliance with City ordinances and community standards and provide methods to remove dilapidated structures; including support for the implementation of the Downtown Master Plan to ensure strategies are in place to supplement planned development and a vibrant downtown district.
5	<b>Goal Name</b>	Demolition and Removal of Slum and Blight
	<b>Goal Description</b>	Support projects that encourage demolition and removal of dilapidated or unsafe structures, including maintaining housing conditions, removing slum/blight, and creating a more suitable living environment.

6	<b>Goal Name</b>	Homelessness
	<b>Goal Description</b>	<b>Goal 6:</b> Support projects that encourage the prevention of homelessness and support the delivery of services and resources to help extremely low- or no-income families and individuals deal with homelessness.
7	<b>Goal Name</b>	Administration
	<b>Goal Description</b>	Support the management, planning, and administration of the City's eligible grant programs for low- and moderate-income residents, including supporting initiatives to increase public awareness and engagement with CDBG-assisted activities.

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The selected Action Plan projects for year 2 of the 5-year plan are summarize below. Using CDBG entitlement funds the City of Wichita Falls, Texas is funding 2 public services activities, 2 clearance and demolition programs, 3 public facilities projects, and 4 housing programs with the remaining 20% allowed under the CDBG Program being utilized for administration. HOME is funding 4 projects including homeownership, affordable housing, with 15% placed into the CHDO set aside, and 10% being utilized for HOME administration. Each description below includes the national objective, the service areas/location, eligibility criteria and the regulatory citation. With the first substantial amendment the city will have 2 projects for HOME-ARP to include administraton and planning, and one NCS project. As part of the programmed activities the City hereby adopts the HOME Homeownership Value Limits for the 95 percent limit of median area purchase price for single family housing inside the City of Wichita Falls when determining the purchase price eligibility.

#### Projects

#	Project Name
1	Christmas in Action / Home Repair for Elderly and Handicapped Owners
2	Child Care, Inc. / Child Care Subsidies for Low-Income Working Families
3	Senior Citizens Services of North Texas / Meals on Wheels Program
4	Park Improvements / (Various Improvements)
5	Code Enforcement / Demolition and Clearance of Hazardous Structures
6	Code Enforcement / Direct Delivery & Operational Costs
7	Minor Repair Program / Minor Home Repair for Low-Income Homeowners
8	Emergency Repair Program / Immediate-Need Home Repair for Low-Income Homeowners
9	Minor & Emergency Repairs Programs CDBG Program Delivery Costs
10	Grant Administration Operational & Administrative Costs to Administer the CDBG Program
11	First-Time Homebuyer Program / Acquisition Assistance Costs for Down Payment, Closing Costs
12	Affordable Housing Program / Closing costs / Principle Reduction for Habitat Homebuyers
13	CHDO Set-Aside / Statutory 15% of Entitlement Amount
14	HOME Grant Administration Operational & Administrative Costs to Administer the HOME Program
15	Child Care, Inc./ Zale Campus Rehab Project
16	First Step / Rehab First Step Safehouse

#	Project Name
17	CV-3 - CDBG Grant Administration
18	CV-3 - First Step
19	CV-3 - Minor Repair Program / Minor Home Repair for Low-Income Homeowners
20	CV-3 - Emergency Repair Program / Immediate-Need Home Repair for Low-Income Homeowners
21	CV-3 Art Education for the Community
22	CV-3 - Community HealthCare Center / HVAC & Water Heater Replacements
23	HOME-ARP First Step NCS Project
24	HOME-ARP Administration & Planning

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The projects listed above were selected from project proposals and City of Wichita Falls recommendation received in accordance with their consistency with the priorities established through the Consolidated Plan forums and community survey process. These projects meet needs enumerated in the Needs Assessment and prioritization process to the extent that funding was available. Organizational competencies were also considered when selecting one project over another, leaning toward those organizations with long-standing histories of successful project management.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Christmas in Action / Home Repair for Elderly and Handicapped Owners
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing and Neighborhood Development/Revit
	<b>Needs Addressed</b>	Affordable and Quality Housing
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	Rehabilitation: Single-Unit Residential 24 CFR 570.202(a)(1) or 42 USC 5305(a)(4) Rehabilitation of privately owned, single-unit homes.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Christmas in Action expects to assist 100 families in Wichita Falls primarily consisting of low-income elderlyly, disabled, and veteran homeowners.
	<b>Location Description</b>	Within the corporate limits of the City of Wichita Falls.
2	<b>Planned Activities</b>	Christmas in Action plans to assist with roof replacements, emergency plumbing and/or electrical repairs, accessibility projects such as ramps and grab bars, toilets,
	<b>Project Name</b>	Child Care, Inc. / Child Care Subsidies for Low-Income Working Families
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$130,621
	<b>Description</b>	Provide child-care subsidies to low-income families living within the city limits of Wichita Falls whose gross annual income does not exceed the low-to-moderate income eligibility requirements in a single household. CFR Section 570.3 & .208(a)(2)(b).
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Child Care will assist 102 unduplicated CDBG eligible individuals.
	<b>Location Description</b>	Within the corporate limits of the City of Wichita Falls.
	<b>Planned Activities</b>	Child care subsidies for low-income working families.

<b>3</b>	<b>Project Name</b>	Senior Citizens Services of North Texas / Meals on Wheels Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$55,980
	<b>Description</b>	Delivery of meals to senior citizens.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The Meals on Wheels Program will service approximately 880 individuals.
	<b>Location Description</b>	The corporate limits of the City of Wichita Falls.
	<b>Planned Activities</b>	Provide hot meals to 880 unduplicated low-income elderly and disabled individuals.
<b>4</b>	<b>Project Name</b>	Park Improvements / (Various Improvements)
	<b>Target Area</b>	CDBG Eligible Areas
	<b>Goals Supported</b>	Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Public Facilities and Infrastructure Improvements
	<b>Funding</b>	CDBG: \$235,300
	<b>Description</b>	The eligible activities are acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements under 570.201 (c), except as provided in Sec. 570.207(a), carried out by the recipient or other public or private nonprofit entities building activities as listed in 24 CFR 570.205 or 570.483(b)(5) and (c)(3).
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This program will assist approximately 2,635 low-income. and the citizens of Wichita Falls.
	<b>Location Description</b>	Various locations in CDBG eligible areas within the corporate limits of the City of Wichita Falls.

	<b>Planned Activities</b>	Planned improvements include rehabilitation of a linear park retaining wall and guard rail that maintains the functional use of the linear park along Holiday Creek that provides access to the linear park for individuals living in a low-income area, rehabilitation of a park shelter, installation of electrical service in a park shelter, construction of an 18-hole disc golf course to maintain the functional use of the land/park, and construction of a park restroom that will service a low-income area. All projects are contained within CDBG eligible areas of the city with primary benefit to be to low-income individuals, but may also be used by any member of the public visiting the park.
5	<b>Project Name</b>	Code Enforcement / Demolition and Clearance of Hazardous Structures
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Demolition and Removal of Slum and Blight
	<b>Needs Addressed</b>	Code Enforcement, Demolition/Removal of Slum/Blight
	<b>Funding</b>	CDBG: \$200,000
	<b>Description</b>	Clearance and Demolition 24 CFR 570.201(d) or 42 USC 5305(a)(4) Clearance or demolition of buildings/improvements, or the movement of buildings to other sites.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Within the corporate limits of the City of Wichita Falls.
	<b>Planned Activities</b>	Demolition and clearance of hazardous structures on a spot basis.
6	<b>Project Name</b>	Code Enforcement / Direct Delivery & Operational Costs
	<b>Target Area</b>	CDBG Eligible Areas
	<b>Goals Supported</b>	Code Enforcement
	<b>Needs Addressed</b>	Code Enforcement, Demolition/Removal of Slum/Blight
	<b>Funding</b>	CDBG: \$80,000
	<b>Description</b>	Code Enforcement 24 CFR 570.202(c) or 42 USC 5305(a)(3) Salaries and overhead costs associated with property inspections and follow-up actions (such as legal proceedings) directly related to the enforcement (not correction) of state and local codes.

	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Within CDBG eligible areas inside the corporate limits of the City of Wichita Falls.
	<b>Planned Activities</b>	Administrative and operational costs related to code enforcement activities
<b>7</b>	<b>Project Name</b>	Minor Repair Program / Minor Home Repair for Low-Income Homeowners
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing and Neighborhood Development/Revit
	<b>Needs Addressed</b>	Affordable and Quality Housing
	<b>Funding</b>	CDBG: \$202,969
	<b>Description</b>	Rehabilitation: Single-Unit Residential 24 CFR 570.202(a)(1) or 42 USC 5305(a)(4) Rehabilitation of privately owned, single-unit homes.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Within the corporate limits of the City of Wichita Falls.
	<b>Planned Activities</b>	Minor repairs to homes of low-moderate income homeowners.
<b>8</b>	<b>Project Name</b>	Emergency Repair Program / Immediate-Need Home Repair for Low-Income Homeowners
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing and Neighborhood Development/Revit
	<b>Needs Addressed</b>	Affordable and Quality Housing
	<b>Funding</b>	CDBG: \$158,793

	<b>Description</b>	Rehabilitation: Single-Unit Residential 24 CFR 570.202(a)(1) or 42 USC 5305(a)(4) Rehabilitation of privately owned, single-unit homes. Immediate-need minor repair to address threats to life, health or safety of low-moderate income homeowners.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Within the corporate limits of the City of Wichita Falls.
	<b>Planned Activities</b>	Immediate-need minor repair to address threats to life, health or safety of low-moderate income homeowners.
9	<b>Project Name</b>	Minor & Emergency Repairs Programs CDBG Program Delivery Costs
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing and Neighborhood Development/Revit Administration
	<b>Needs Addressed</b>	Affordable and Quality Housing Administration
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	Rehabilitation: Administration 24 CFR 570.202(b)(9) or 42 USC 5305(a)(4) All delivery costs (including staff, other direct costs, and service costs) directly related to carrying out housing rehabilitation activities. Staff salary costs for time spend on administration of services for the Minor/Emergency Repair Programs pro-rated to actual time spent on each applicant project. IDIS accomplishments reported under Minor and Emergency Repair Program activitie
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Within the corporate limits of the City of Wichita Falls.

	<b>Planned Activities</b>	Staff salary costs for time spend on administration of services for the Minor/Emergency Repair Programs pro-rated to actual time spent on each applicant project. IDIS accomplishments reported under Minor and Emergency Repair Program activitie
<b>10</b>	<b>Project Name</b>	Grant Administration Operational & Administrative Costs to Administer the CDBG Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Administration
	<b>Needs Addressed</b>	Administration
	<b>Funding</b>	CDBG: \$248,803
	<b>Description</b>	General Program Administration 24 CFR 570.206 or 24 CFR 570.489(a)(3) are eligible as overall program administration, including (but not limited to) salaries, wages, and related costs of grantee staff or others engaged in program management, monitoring, and evaluation. Operate and administer the CDBG Program.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Operate and administer the CDBG Program.
<b>11</b>	<b>Project Name</b>	First-Time Homebuyer Program / Acquisition Assistance Costs for Down Payment, Closing Costs
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing and Neighborhood Development/Revit
	<b>Needs Addressed</b>	Affordable and Quality Housing
	<b>Funding</b>	HOME: \$295,638
	<b>Description</b>	Acquisition assistance in the form of downpayment, closing costs, and/or principle reduction for first-time home buyers.
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Within the corporate limits of the City of Wichita Falls.
	<b>Planned Activities</b>	Acquisition assistance in the form of downpayment, closing costs, and/or principle reduction for first-time home buyers.
<b>12</b>	<b>Project Name</b>	Affordable Housing Program / Closing costs / Principle Reduction for Habitat Homebuyers
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing and Neighborhood Development/Revit
	<b>Needs Addressed</b>	Affordable and Quality Housing
	<b>Funding</b>	HOME: \$30,000
	<b>Description</b>	Acquisition assistance from entitlement funds for low-mod income buyers of newly-constructed homes by Habitat for Humanity (acting as a CHDO).
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Within the corporate limits of the City of Wichita Falls.
	<b>Planned Activities</b>	Acquisition assistance to families purchasing new affordable housing constructed by Habitat for Humanity acting as the City's CHDO.
<b>13</b>	<b>Project Name</b>	CHDO Set-Aside / Statutory 15% of Entitlement Amount
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing and Neighborhood Development/Revit
	<b>Needs Addressed</b>	Affordable and Quality Housing
	<b>Funding</b>	HOME: \$65,127
	<b>Description</b>	HOME Program 15% Set Aside for CHDO. (Habitat)
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	HOME Program 15% Set Aside for CHDO. (Habitat)
<b>14</b>	<b>Project Name</b>	HOME Grant Administration Operational & Administrative Costs to Administer the HOME Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing and Neighborhood Development/Revit Administration
	<b>Needs Addressed</b>	Affordable and Quality Housing Administration
	<b>Funding</b>	HOME: \$43,418
	<b>Description</b>	General Program Administration for HOME program.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Within the corporate limits of the City of Wichita Falls.
	<b>Planned Activities</b>	General Program Administration for HOME program.
<b>15</b>	<b>Project Name</b>	Child Care, Inc./ Zale Campus Rehab Project
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing and Neighborhood Development/Revit Public Facilities and Infrastructure Homelessness
	<b>Needs Addressed</b>	Affordable and Quality Housing Public Facilities and Infrastructure Improvements Homelessness, Transitional Housing, Supportive Svcs
	<b>Funding</b>	CDBG: \$61,134

	<b>Description</b>	Rehabilitate Child Care, Inc.'s Zale Campus located at 403 Lamar St, Wichita Falls, Texas to include safety and security improvements for the protection of children from CDBG eligible families, as well as others who may use or work in the facility. Rehab includes replacement of outdated or non-functional doors with functional electronic secure doors, replacement of non-functioning windows, internal and external cameras, and external security lighting,
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Within the corporate limits of the City of Wichita Falls.
	<b>Planned Activities</b>	Rehabilitate Child Care, Inc.'s Zale Campus located at 403 Lamar St, Wichita Falls, Texas to include safety and security improvements for the protection of children from CDBG eligible families, as well as others who may use or work in the facility. Rehab includes replacement of outdated or non-functional doors with functional electronic secure doors, replacement of non-functioning windows, internal and external cameras, and external security lighting,
16	<b>Project Name</b>	First Step / Rehab First Step Safehouse
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Facilities and Infrastructure Homelessness
	<b>Needs Addressed</b>	Public Facilities and Infrastructure Improvements Homelessness, Transitional Housing, Supportive Svcs
	<b>Funding</b>	CDBG: \$40,413
	<b>Description</b>	First Step will utilize CDBG funds to rehabilitate its safehouse for women and children who are victims of domestic violence. These improvements will assist CDBG eligible victims of abuse. Rehab includes the replacement of doors that do not function adequately or meet code requirements with secure steel doors, installation of an ADA improvements, replacement of fans with energy efficient models, and improvements to safety features.
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Within the corporate limits of the City of Wichita Falls.
	<b>Planned Activities</b>	First Step will utilize CDBG funds to rehabilitate its safehouse for women and children who are victims of domestic violence. These improvements will assist CDBG eligible victims of abuse. Rehab includes the replacement of doors that do not function adequately or meet code requirements with secure steel doors, installation of an ADA improvements, replacement of fans with energy efficient models, and improvements to safety features.
<b>17</b>	<b>Project Name</b>	CV-3 - CDBG Grant Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Administration
	<b>Needs Addressed</b>	Administration
	<b>Funding</b>	CDBG-CV: \$118,949
	<b>Description</b>	General Program Administration 24 CFR 570.206 or 24 CFR 570.489(a)(3) are eligible as overall program administration, including (but not limited to) salaries, wages, and related costs of grantee staff or others engaged in program management, monitoring, and evaluation. Operate and administer the CDBG Program.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Costs to operate and administer the CDBG-CV Program.
<b>18</b>	<b>Project Name</b>	CV-3 - First Step
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Facilities and Infrastructure Homelessness

	<b>Needs Addressed</b>	Public Facilities and Infrastructure Improvements Homelessness, Transitional Housing, Supportive Svcs
	<b>Funding</b>	CDBG-CV: \$56,947
	<b>Description</b>	Support for domestically abused persons with focus on preventing, preparing, and responding to Coronavirus.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	700
	<b>Location Description</b>	Inside the corporate limits of the City of Wichita Falls.
	<b>Planned Activities</b>	Provide shelter support for domestically abused persons to prevent homelessness. Provide cleaning supplies and services to prevent, prepare for, and respond to Coronavirus.
19	<b>Project Name</b>	CV-3 - Minor Repair Program / Minor Home Repair for Low-Income Homeowners
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing and Neighborhood Development/Revit
	<b>Needs Addressed</b>	Affordable and Quality Housing
	<b>Funding</b>	CDBG-CV: \$40,000
	<b>Description</b>	Rehabilitation: Single-Unit Residential 24 CFR 570.202(a)(1) or 42 USC 5305(a)(4) Rehabilitation of privately owned, single-unit homes.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Within the corporate limits of the City of Wichita Falls.
	<b>Planned Activities</b>	Minor repairs to homes of low-moderate income homeowners. Additional funds to offset material cost increases because of the national response to Coronavirus.

<b>20</b>	<b>Project Name</b>	CV-3 - Emergency Repair Program / Immediate-Need Home Repair for Low-Income Homeowners
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing and Neighborhood Development/Revit
	<b>Needs Addressed</b>	Affordable and Quality Housing
	<b>Funding</b>	CDBG-CV: \$40,000
	<b>Description</b>	Rehabilitation: Single-Unit Residential 24 CFR 570.202(a)(1) or 42 USC 5305(a)(4) Rehabilitation of privately owned, single-unit homes. Immediate-need minor repair to address threats to life, health or safety of low-moderate income homeowners.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Within the corporate limits of the City of Wichita Falls.
	<b>Planned Activities</b>	Immediate-need minor repair to address threats to life, health or safety of low-moderate income homeowners. Additional funds to offset material cost increases because of the national response to Coronavirus.
<b>21</b>	<b>Project Name</b>	CV-3 Art Education for the Community
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG-CV: \$15,000
	<b>Description</b>	Support community in-person and remote art education programs.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Within the corporate limits of the City of Wichita Falls.

	<b>Planned Activities</b>	Planned activities include the purchase or technological resources and cleaning supplies to prevent, prepare for, and respond to Coronavirus.
<b>22</b>	<b>Project Name</b>	CV-3 - Community HealthCare Center / HVAC & Water Heater Replacements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Public Facilities and Infrastructure Improvements
	<b>Funding</b>	CDBG-CV: \$49,075
	<b>Description</b>	The eligible activities are acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements under 570.201 (c), except as provided in Sec. 570.207(a), carried out by the recipient or other public or private nonprofit entities building activities as listed in 24 CFR 570.205 or 570.483(b)(5) and (c)(3).
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Within the corporate limits of the City of Wichita Falls.
	<b>Planned Activities</b>	Replace HVAC units and water heaters at designated healthcare facilities owned by North Texas Community Healthcare, Inc. within Wichita Falls.
<b>23</b>	<b>Project Name</b>	HOME-ARP First Step NCS Project
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homelessness
	<b>Needs Addressed</b>	Homelessness, Transitional Housing, Supportive Svcs
	<b>Funding</b>	HOME-ARP: \$70,000,000
	<b>Description</b>	First Step will utilize HOME-ARP funding to rehabilitate their existing Non-Congregate Shelter (NCS) for use and services to victims of domestic and dating violence and victims of human trafficking.
	<b>Target Date</b>	9/30/2023

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Proposes to help 240 individuals or families who are victims of domestic violence, dating violence, or human trafficking as a qualified population under HOME-ARP.
	<b>Location Description</b>	Domestic Violence Shelter.
	<b>Planned Activities</b>	Rehabilitation of non-congregate shelter include design services, and construction related activities within the guidelines of the HOME-ARP Program.
<b>24</b>	<b>Project Name</b>	HOME-ARP Administration & Planning
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Administration
	<b>Needs Addressed</b>	Administration
	<b>Funding</b>	HOME-ARP: \$157,208
	<b>Description</b>	Administration & Planning for the HOME-ARP Grant Program.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	1300 7th St, Wichita Falls, TX 76301
	<b>Planned Activities</b>	Administration & Planning of the HOME-ARP Grant.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Based on the information gained during the development of the Consolidated Plan, the City will make any funds budgeted for affordable housing activities each year available throughout the City, with no geographic preference. However, every effort will be made to distribute the funds in a manner that addresses the priorities of needs identified in this plan. This includes distributing the funding throughout a variety of projects and activities that serve the maximum number of low-income, elderly, and special need households.

All eligible projects and activities will be available on a city-wide basis unless they are required by HUD regulations to be limited to specific identified low-income areas.

Due to the small size of the federal grant, the City is limited in the types of eligible activities it chooses to undertake each year. In an effort to expend as much of the funds on project costs, the City opts to leverage the CDBG funds with local funds to complete needed infrastructure improvements in low-income neighborhoods. This strategy allows for a targeted approach to making improvements in low-income neighborhoods in an effort to revitalize and stabilize the areas, while sustaining decent and affordable housing in those areas. These areas contain the oldest and most fragile of the City's infrastructure system, including water, drainage, and other utility improvements.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Citywide	100
CDBG Eligible Areas	0

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Based on the information gained during the development of the Consolidated Plan, the City will make any funds budgeted for affordable housing activities each year available throughout the City, with no geographic preference. However, every effort will be made to distribute the funds in a manner that addresses the priorities of needs identified in this plan. This includes distributing the funding throughout a variety of projects and activities that serve the maximum number of low-income, elderly, and special need households.

All eligible projects and activities will be available on a city-wide basis unless they are required by HUD regulations to be limited to specific identified low-income areas.

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## **Discussion**

The distribution of funds by target area is projected to be primarily citywide due to use of funds for administrative, non-profit support, and individual benefit-oriented programmatic uses of the funds. The remaining funds are estimated to be spread through smaller CDBG-eligible areas.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	87
Special-Needs	25
Total	112

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	5
Rehab of Existing Units	71
Acquisition of Existing Units	36
Total	112

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

These figures relate to production targets and are specified in the annual goals for 2020. CDBG and HOME funding for these activities may target more households.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

There are no plans to utilize CDBG funding for Wichita Falls Housing Authority activities in the next program year.

### **Actions planned during the next year to address the needs to public housing**

There are no plans to utilize CDBG funding for Wichita Falls Housing Authority (WFHA) activities in the next program year.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The Wichita Falls Housing Authority will continue to have resident councils at each housing development.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The WFHA is not designated as a troubled agency therefore this section is not applicable.

### **Discussion**

There are no plans to utilize CDBG funding for Wichita Falls Housing Authority activities in the next program year.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Wichita Falls is active in the Wichita Falls/Wise, Palo Pinto, Wichita, Archer Counties Continuum of Care, addressing issues related to homeless in the region. Funding for homeless projects and services are sources primarily through that process.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The Continuum of Care, the coalition of local homeless service agencies, conducts annual surveys of homeless individuals, including unsheltered persons. These surveys serve to help focus agency activities for the coming year, as well as provide documentation in response to HUD program requirements.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Wichita Falls has no plans that would impact the emergency shelter or transitional housing needs of homeless persons in the coming year.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City of Wichita Falls has no plans that would help homeless persons transition to permanent housing and independent living in the coming year.

#### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Homeless prevention is a major focus of the participants in the Continuum of Care. Agencies include

homeless prevention as a support program in conjunction with the provision of shelter and other support services.

### **Discussion**

The participants in the Continuum of Care work closely together to meet the needs of homeless individuals and families through the continuum of services coordinated through the partnership.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

No significant barriers to affordable housing were found to exist in the available public policies, however, information provided indicates a need for a regular review of development processes and costs.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

There are no public policies that limit or affect the return on residential investments. However, although there does not appear to be any overt public policy barriers to affordable housing, regular reviews of taxes, fees, building codes, and zoning regulations continue to be necessary to ensure that unanticipated barriers do not develop. Additionally, this analysis is necessary to gauge what impact any future changes might have on accessibility to housing.

### **Discussion:**

N/A

## AP-85 Other Actions – 91.220(k)

### Introduction:

This section will describe the City's plans for the next year to address obstacles to meeting underserved needs, foster and maintain affordable housing, evaluate and reduce lead-based paint hazards, reduce the number of poverty level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies

### Actions planned to address obstacles to meeting underserved needs

The City of Wichita Falls, through the implementation of the 2020-2024 Consolidated Plan and the 2021 Annual Plan, will continue its efforts to addressing identified obstacles to meeting underserved needs and barriers to affordable housing. The City will provide relevant information regarding the availability of homebuyer's assistance, rental assistance, and lead based paint issues to residents by posting the referral information on the City's website, and at public locations such as the Wichita Falls Public Library and the Wichita Falls Development Services Department. The information provided will include a listing of providers of each service, including the state and federal programs for homebuyers' assistance, a listing of subsidized housing providers available for Wichita Falls residents (e.g., Wichita Falls Housing Authority), and lead-paint education materials and contact information for the Wichita County Health Department.

Identified obstacles and actions to address these obstacles include:

- *The lack of adequate and sustained financial resources* - The data gathered during the Consolidated Plan and Annual Plan process will be made available to organizations seeking state and federal grant funds to assist in their provision of services. The City has made a concerted effort to identify community issues, thereby establishing a database that will be useful to establish the housing and public service needs of low-income and special need populations. The City will also continue the administration of additional state and federal grant funds, including HOME Program funds, in addition to encouraging other organizations to actively seek external funding resources.
- *Ability to provide current and relevant information to citizens in an effective and timely manner regarding community resources and issues* - The City will place information regarding community development issues on the city's website. City staff will also actively participate in community forums, community meetings, and special focus groups related to issues and needs identified in the City's Consolidated Plan, such as homelessness, domestic violence, and elderly.
- *The lack of a coordinated intake and referral system* - City staff will actively participate in local and regional groups and organizations to facilitate coordination and collaboration amongst service-providers, non-profit organizations, and faith-based groups. A focus will be the sharing of information and resources to increase efficiency and effectiveness.

## **Actions planned to foster and maintain affordable housing**

The City of Wichita Falls, through the implementation of the 2020-2024 Consolidated Plan and the 2021 Annual Plan, will continue its efforts to foster decent housing for residents. Specifically, the City will:

- Facilitate the efforts of other entities and non-profit organizations providing affordable and standard housing
- Make available technical assistance and funding, if available, in support of other projects and activities that remove health and safety hazards
- Make available technical assistance and funding, if available, in support of public facility and infrastructure improvements in low income neighborhoods in order to encourage the redevelopment and new development of new affordable and decent housing opportunities and to improve the overall quality of life for low income residents

There are 42,847 residential housing units, and the median year built is 1970. The 2018 ACS indicated that 28,937 housing units in the City were built prior to 1980, representing 67.5% of the City's housing stock. Housing units built prior to 1980 typically have a higher incidence of substandard features due to original and inadequate design and materials that were acceptable under the applicable building codes at the time. Units that are deteriorating and have defective paint surfaces pose an even higher risk because of the possibility of contact with dust containing lead. These units could now be expected to be occupied by elderly, or low-income homeowners or renters.

## **Actions planned to reduce lead-based paint hazards**

The 2018 ACS indicated that almost 68% of the housing in the City was built prior to 1980, and more than 50% were built prior to 1970. HUD recommended methods that consider the age and condition of the properties were used in estimating the number of dwellings potentially impacted. A significant percentage of pre-1979 housing typically contains lead-based paint, which presents some special issues regarding the health of occupants and construction abatement procedures. It is estimated that more than 27,000 of the City's residential properties may have some interior or exterior lead paint present. A smaller undetermined percentage of these may have deteriorated paint that could pose health risks for occupants. *Considering the age of the City's housing combined with the percentage of low-income and elderly residents, it is estimated that a very high percentage of the estimated number of housing units containing lead paint could be occupied by low-income residents, including households with children.*

According to the most recent estimates (2018) provided by the Texas Department of State Health Services (DSHS), approximately 1.57% among children tested (31% of 1-2 year olds in Texas) in Texas had elevated lead levels. The Center for Disease Control and Prevention currently defines a blood lead level greater or equal to 5 ug/dL as an elevated blood lead level. The highest blood lead levels are typically found in 1-2 year old children who are poor and who live in older housing that is in poor condition.

*Utilizing the health data as described above regarding potential hazards to 1.57% of children, it is noted that approximately 30-35 children in Wichita Falls may be impacted by elevated blood lead levels. However, it should be noted that the age of Wichita Falls' housing is significantly younger than the state-wide average, leading to an even lower number of young children in Wichita Falls that may be exposed to lead paint.*

The City is aware of the possible dangers of lead poisoning and will continue to monitor available health data to identify the incidence of the problem. The City will distribute information to the public regarding the hazards of lead.

The following actions will be undertaken:

- Incorporate lead paint removal and abatement in residential rehabilitation programs
- Provide public information and education regarding lead-based paint
- Monitor regular reports from the County Health Department and Texas Department of State Health Services to monitor the level of reported lead poisoning issues
- Encourage local construction contractors to become certified as lead paint inspectors, removers, and abater

### **Actions planned to reduce the number of poverty-level families**

In an effort to promote and encourage economic and social self-sufficiency, the City will undertake the following actions:

- Support the efforts of the Housing Choice Voucher Homeownership Program that is designed to provide supportive and educational services leading to a decreased dependence on subsidy programs.
- Support the efforts of existing affordable housing programs to reduce the economic impact of rent and homeownership burdens on low-income households.
- Continue to provide economic development incentives utilizing local funds to encourage the retainment and creation of employment opportunities available to low income residents.
- Continue to include and enforce requirements of Section 3 in applicable contracts utilizing federal funds.
- Support the efforts of non-profit organizations that provide educational courses in homebuyer and homeowner responsibilities, home maintenance, budgeting, nutrition, parenting, affordable rental units, and other health and human services.
- Support the efforts of public service activities that enhance the quality of life of low-income residents.
- Continue to support public service activities that allow youth to meet their maximum potential and ultimately leave the poverty environment.
- Encourage and initiate efforts to promote collaboration and reduce duplication of effort

amongst the region's entities and public service providers.

### **Actions planned to develop institutional structure**

It has been and remains a priority for the City to develop and enhance an effective and efficient program delivery system for the use of federal funds. Even though the system has been streamlined and improved in recent years, the City continues to monitor, assess, and seek ways to further improve its performance. Solid relationships have been built with public institutions, private and nonprofit partners, to implement activities and projects that require multiple funding sources. All partners are encouraged to share their thoughts on how the delivery system and programs could be made better.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Wichita Falls will coordinate and administer the identified goals, objectives, and strategies discussed in this document through its Development Services Department. The City will utilize and administer its CDBG and other local, state, and federally funded programs (as available) to support affordable housing programs and other community development activities to assist low-income citizens and revitalize declining neighborhoods. The City will also consider and offer letters of support when appropriate to other organizations and agencies seeking grant or state/federal funding. In addition, the City will provide technical assistance and funding of health and public services as funds are available, as well as actively seeking to enhance coordination of services amongst service providers. A more detailed listing of potential partners that are committed to work cooperatively with the City to improve the quality of life for its citizens is contained in the 2020-2024 Consolidated Plan.

### **Discussion:**

N/A

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

This section will describe activities planned with respect to all CDBG funds expected to be available during the program year (including program income that will have been received before the start of the next program year), except that an amount generally not to exceed ten percent of such total available CDBG funds may be excluded from the funds for which eligible activities are described if it has been identified for the contingency of cost overruns.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- |  |          |
|--|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed  | 0        |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0        |
| 3. The amount of surplus funds from urban renewal settlements  | 0        |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan   | 0        |
| 5. The amount of income from float-funded activities   | 0        |
| <b>Total Program Income:</b>   | <b>0</b> |

#### Other CDBG Requirements

- |   |        |
|---|--------|
| 1. The amount of urgent need activities   | 0      |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 85.00% |

#### HOME Investment Partnership Program (HOME)

##### Reference 24 CFR 91.220(I)(2)

- |   |    |
|---|----|
| 1. A description of other forms of investment being used beyond those identified in Section 92.205 is |    |
| Annual Action Plan  | 57 |
| 2021  |    |

as follows:

No other form of investment planned beyond those identified in Section 92.205.

The City will continue to support the many efforts of the non-profits and social service provider agencies in the community in their efforts to obtain funding from various sources for their programs.

Many of these organizations receive private donations to sustain their programs, and most apply for funding on the federal, state, and local level.

The availability of federal funds would enhance any of the listed programs and would mean that more services, and housing, could be provided. Because of the scarcity of any type of funding, the City has been working with various organizations to try to develop programs that would increase the leveraging capacity of federal funding mechanisms so that more money would be available for other needed endeavors. Better use of the existing resources is a main concern of everyone.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Included in the FTHB application is a written agreement that includes a section titled "Notice Regarding Recapture Provisions of the FTHB Program." Buyers sign the form acknowledging they understand the repayment of assistance under certain conditions. Buyers are required to repay all or part of the HOME Program assistance if and when they cease to occupy the property as their primary principal residence during the 5-year or 10-year affordability period. If the assistance amount from the FTHB Program is less than \$15,000, the affordability period is 5 years and the assistance is forgiven at 20% on the anniversary date of the transfer of title for each year the FTHB occupies the house as their primary residence. If the assistance amount is greater than \$15,000, the affordability period is 10 years and the assistance is forgiven at 10% on the anniversary date of the transfer of title for each year the FTHB occupies the house as their primary residence. If a sale or foreclosure occurs, and proceeds do not allow for the full repayment amount, the repayment will be made from "net proceeds", defined as the amount remaining after repayment of the mortgage loan balance and payment of seller's closing costs.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Included in the CHDO Affordable Housing Program (Habitat for Humanity) application is a written agreement that includes a section titled "Notice Regarding Recapture Provisions of the CHDO Affordable Housing Program." Buyers sign the form acknowledging they understand the repayment of assistance under certain conditions. Buyers are required to repay all or part of the HOME Program

assistance if and when they cease to occupy the property as their primary principal residence during the 5-year or 10-year affordability period. If the assistance amount from the CHDO Affordable Housing Program is less than \$15,000, the affordability period is 5 years and the assistance is forgiven at 20% on the anniversary date of the transfer of title for each year the buyer occupies the house as their primary residence. If the assistance amount is greater than \$15,000, the affordability period is 10 years and the assistance is forgiven at 10% on the anniversary date of the transfer of title for each year the buyer occupies the house as their primary residence. If a sale or foreclosure occurs, and proceeds do not allow for the full repayment amount, the repayment will be made from "net proceeds", defined as the amount remaining after repayment of the mortgage loan balance and payment of seller's closing costs.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not intend to use HOME funds to refinance existing debt secured by multifamily housing that is being rehabilitated with HOME funds. In addition, the funds will not be used to refinance multifamily loans made or insured by any federal program. The City is aware that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.

The City strives to meet all program specific requirements as detailed in the enabling legislation and program guidelines. City staff works with subgrantees to ensure that these requirements are met and oversees internal operations towards the same goal. For this Action Plan, Program Year 2020 will be used to determine that a minimum overall benefit of 85% of the CDBG funds are used to benefit persons of low- and moderate-income.

## Attachments

## Citizen Participation Comments

### PUBLIC COMMENTS – WICHITA FALLS PY 2021 ANNUAL ACTION PLAN

#### SECTION AP-05 EXECUTIVE SUMMARY

#### 7/20/2021 MEETING OF THE WICHITA FALLS CITY COUNCIL

##### 5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The following Public Comments related to the Substantial Amendment to the PY 2021 Annual Action Plan were received during the Wichita Falls City Council meeting on July 20, 2021:

- No comments were received.





## Notice of Public Forum – City of Wichita Falls 2021 Annual Action Plan

The City of Wichita Falls will conduct a Public Forum to solicit comments on housing and community needs to develop the City of Wichita Falls (City) 2021 Action Plan. The forum will be on Tuesday, July 13, 2021 from 3:30 to 4:30 PM. This is the first of two opportunities for public comment to solicit citizen opinion on community development and housing needs related to the Program Year 2021 Annual Action Plan. The forum will be held in the 3<sup>rd</sup> Floor Conference Room located in Room 301-A of Memorial Auditorium, 1300 7<sup>th</sup> Street, Wichita Falls, TX. The Annual Action Plan of the 2020-2024 Consolidated Plan is a document that outlines a unified and strategic vision for providing decent housing, a suitable living environment, expanded economic opportunities for primarily low-moderate income households, and that serves as a basis for annual funding allocations.

On June 8, 2021 the City Council Subcommittee on Outside Agencies met organizations to discuss their funding requests for the FY 2021-2022. The City anticipates receiving an estimated \$1,244,016 in Community Development Block Grant Program (CDBG) funding and \$434,184 in HOME Investment Partnership Program (HOME) funding. Both CDBG and HOME Program funds are entitlement amounts to the City of Wichita Falls from the U.S. Department of Housing & Urban Development (HUD). Program Year 2021 begins on October 1, 2021 and ends September 30, 2022. This Public Forum seeks input and participation from the local community with particular emphasis on serving persons of low and moderate incomes. Interested parties are encouraged to attend and provide comment on housing and community development needs during the Public Forum.

Copies of the proposed PY 2021 Annual Action Plan will be available at the Wichita Falls Public Library, 600 11<sup>th</sup> Street, at the City's Neighborhood Resources Division, Room 300, 1300 7<sup>th</sup> Street, and on the City's website at <https://www.wichitafallstx.gov/161/Neighborhood-Resources>. Written comments regarding the Annual Action Plan, community needs, or the proposed use of funds should be sent to Tim Houston, Neighborhood Resources, Development Services Department, City of Wichita Falls, P.O. Box 1431, Wichita Falls, TX 76301 or via email at [tim.houston@wichitafallstx.gov](mailto:tim.houston@wichitafallstx.gov). Written responses will be provided if a name and return address is included.

A second opportunity for public comment will be scheduled for the City Council meeting occurring on July 20, 2021, which will be held in the City Council Chambers, Memorial Auditorium, 1300 7<sup>th</sup> Street, Wichita Falls, TX at 8:30 A.M.. Memorial Auditorium is handicapped accessible from both the building's front entrance on Seventh Street. Other persons with special needs requiring accommodations should contact the Neighborhood Resources Division at 761-7448 at least 72 hours before the meeting.

###

**CERTIFICATION**

I certify that the above notice of meeting was posted on the bulletin board at Memorial Auditorium, Wichita Falls, Texas on the 28<sup>th</sup> day of June, 2021 at 8:45 o'clock a.m.

  
City Clerk

*Removed July 20, 2021 @ 3:55 pm*

# Times Record News

PART OF THE WICHITA FALLS MORNING NEWS

## PROOF OF PUBLICATION

CITY OF WICHITA FALLS  
P O BOX 1431

WICHITA FALLS, TX 76307


## STATE OF WISCONSIN, COUNTY OF BROWN

On this June 28, 2021 A.D., personally appeared before me the undersigned authority for the Times Publishing Company of Wichita Falls, publishers of the Wichita Falls in Wichita County, Texas, and of general circulation in said county, and upon being duly sworn by me, on oath states that the attached advertisement is a true and correct copy of advertising published in day (1) issues hereof on the following date:

06/29/2021

Subscribed and sworn to before me on June 29, 2021

  
Legal Clerk

  
Notary Public, State of WI, County of Brown

1-7-25  
My commission expires

KATHLEEN ALLEN  
Notary Public  
State of Wisconsin

Publication Cost: \$857.80  
Ad No: 0054801069  
Customer No: 123/516  
PO #: PY21  
# of Affidavits: 2  
This is not an invoice

2016811

Notice of Public Hearing and Public Comment Period  
 FY 2021 Annual Action Plan  
 The Wichita Falls City Council will conduct a Public Hearing to solicit citizen comment on the City of Wichita Falls Program Year 2021 Annual Action Plan at its regularly scheduled meeting on Tuesday, July 10, 2021 at 8:30 A.M. in City Council Chambers, Memorial Auditorium, 1300 7th Street, Wichita Falls, Texas. The FY 2021 Annual Action Plan of the Consolidated Plan 2000-2024 is a document that describes proposed activities that serve to implement a unified and strategic vision for providing decent housing, a suitable living environment, expanded economic opportunities for persons in moderate to low-income households, and that serves to establish annual funding allocations.

For FY 2021, the City of Wichita Falls anticipates receiving an estimated \$1,244,016 in Community Development Block Grant Program (CDBG) funding and \$434,184 in HOME Investment Partnership Program (HOME) funding. Both CDBG and HOME Program funds are entitlement amounts to the City of Wichita Falls from the U.S. Department of Housing & Urban Development (HUD). On June 8, 2021 the City Council Subcommittee on Outside Agencies met with interested parties that wished to request funds for FY 2021, and from those meetings developed funding proposals to present to the public and the full Council. The City Council Subcommittee has recommended the following funding amounts:

**CDBG Program**  
 Outside Agencies - Public Services: Child Care, Inc. \$138,621.63 for child care subsidies; Senior Citizens Services of North Texas \$35,000.72 for Meals on Wheels services; Outside Agencies - Rehabilitation/Construction/Other Projects: Child Care, Inc. \$61,134 for facility rehabilitation; Christmas in Action \$100,000 for elderly/vulnerable home repair; First Step \$60,412 for facility rehabilitation; City Projects: Minor Repair Program \$203,869.37 and Emergency Repair Program \$158,793.50 for single-family, owner-occupied home repairs; Grant Administration, \$348,801.20; Program Delivery Costs, \$30,000; Code Demolition & Clearance, \$200,000 for removal of hazardous structures; Code Administration, \$88,403 for code enforcement activities; Parks Department, \$37,332 for rehabilitation and improvements to various parks including repair of a retaining wall and guard rail, a restroom, shelter rehabilitation, and installation of new park benches.




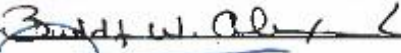

**HOME Program**  
 First-Time Homebuyers Program, \$293,638; CHDO Single-Axis, \$65,727.40 for development of new single-family homes; Grant Administration, \$43,418.00; CHDO Affordable Housing Program, \$39,009 for acquisition and repairs. The City's annual

year begins on October 1, 2021 and ends September 30, 2022. This Public Hearing seeks input from the local community with particular emphasis on serving persons of low and moderate income. Interested parties are encouraged to attend the public hearing and provide comment during the July 20, 2021 City Council Meeting. This also serves as a notice of a 30-day citizen comment period for the proposed FY 2021 Annual Action Plan that begins June 30, 2021 and ends July 30, 2021. Copies of the proposed FY 2021 Annual Action Plan will be available at the Wichita Falls Public Library, 606 11th Street, at the City's Neighborhood Resources Division, Room 300, 1306 7th Street, and on the City's website at <http://www.wichita-falls.gov/neighborhood-resources>. To be considered in the final plan, written public comments must be received by 5:00 PM on Friday, July 23, 2021 in the Neighborhood Resources Division at the address above. After the City Council conducts the public hearing, the public comment period ends, and the City Council considers final action on the proposed FY 2021 Annual Action Plan. The City will submit this document to the HUD Fort Worth Regional Office on or before August 16, 2021 for review and approval. Memorial Auditorium is handicapped accessible from both the building's front entrance on Seventh Street and the building's rear entrance adjacent to east and west parking lots off of Sixth Street. Other persons with special needs requiring accommodation should contact the Neighborhood Resources Division at 847-261-7449 at least 72 hours before the meeting.

PY2021 AAP & PY2019 AAP Amendment

Public Forum

Sign In Sheet

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## Grantee SF-424's and Certification(s)

OMB Number: 4040-0004  
Expiration Date: 12/31/2022


Application for Federal Assistance SF-424			
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
<b>* 3. Date Received:</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		<b>* 4. Applicant Identifier:</b> <div style="border: 1px solid black; padding: 2px;">0-21-NC-20-0030</div>	
<b>5a. Federal Entity Identifier:</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		<b>5b. Federal Award Identifier:</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<b>State Use Only:</b>			
<b>6. Date Received by State:</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		<b>7. State Application Identifier:</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<b>8. APPLICANT INFORMATION:</b>			
<b>* a. Legal Name:</b> <div style="border: 1px solid black; padding: 2px;">City of Wichita Falls</div>			
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <div style="border: 1px solid black; padding: 2px;">75-600714</div>		<b>* c. UFI:</b> <div style="border: 1px solid black; padding: 2px;">0594411130000</div>	
<b>d. Address:</b>			
<b>* Street1:</b> <div style="border: 1px solid black; padding: 2px;">1300 7th Street</div>			
<b>Street2:</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>			
<b>* City:</b> <div style="border: 1px solid black; padding: 2px;">Wichita Falls</div>			
<b>County/Parish:</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>			
<b>* State:</b> <div style="border: 1px solid black; padding: 2px;">TX: Texas</div>			
<b>Province:</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>			
<b>* Country:</b> <div style="border: 1px solid black; padding: 2px;">USA: UNITED STATES</div>			
<b>* Zip / Postal Code:</b> <div style="border: 1px solid black; padding: 2px;">76791-3105</div>			
<b>e. Organizational Unit:</b>			
<b>Department Name:</b> <div style="border: 1px solid black; padding: 2px;">Development Services</div>		<b>Division Name:</b> <div style="border: 1px solid black; padding: 2px;">Neighborhood Resources</div>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>			
<b>Title:</b> <div style="border: 1px solid black; padding: 2px;">Chief of BOMB Program Supervisor</div>		<b>* First Name:</b> <div style="border: 1px solid black; padding: 2px;">Tan</div>	
<b>Middle Name:</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		<b>* Last Name:</b> <div style="border: 1px solid black; padding: 2px;">Houston</div>	
<b>Suffix:</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		<b>Organizational Affiliation:</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<b>* Telephone Number:</b> <div style="border: 1px solid black; padding: 2px;">940-751-7449</div>		<b>Fax Number:</b> <div style="border: 1px solid black; padding: 2px;">940-751-6845</div>	
<b>* Email:</b> <div style="border: 1px solid black; padding: 2px;">tan.houston@wichitafallstx.gov</div>			

Application for Federal Assistance SF-424	
<b>*9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="City or Township Government"/>	
<b>Type of Applicant 2: Select Applicant Type:</b> <input type="text"/>	
<b>Type of Applicant 3: Select Applicant Type:</b> <input type="text"/>	
<b>* Other (specify):</b> <input type="text"/>	
<b>*10. Name of Federal Agency:</b> <input type="text" value="U.S. Department of Housing and Urban Development"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="14-218"/>	
<b>CFOA Title:</b> <input type="text" value="Community Development Block Grant (CDBG) Entitlement Program"/>	
<b>*12. Funding Opportunity Number:</b> <input type="text"/>	
<b>* Title</b> <input type="text"/>	
<b>13. Competition Identification Number:</b> <input type="text"/>	
<b>Title:</b> <input type="text"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <div> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
<b>*15. Descriptive Title of Applicant's Project:</b> <input type="text" value="The City's CDBG program, project, and activities provides decent housing, creates a suitable living environment, and/or expands economic opportunities, principally for low- and moderate income persons."/>	
Attach supporting documents as specified in agency instructions. <div> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="TX-013"/>	* b. Program/Project: <input type="text" value="TX-013"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="10/01/2021"/>	* b. End Date: <input type="text" value="09/30/2022"/>
18. Estimated Funding (\$):	
* a. Federal:	<input type="text" value="1,246,013.00"/>
* b. Applicant:	<input type="text"/>
* c. State:	<input type="text"/>
* d. Local:	<input type="text"/>
* e. Other:	<input type="text"/>
* f. Program Income:	<input type="text"/>
* g. TOTAL:	<input type="text" value="1,246,013.00"/>
19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix:	<input type="text" value="Mr."/> * First Name: <input type="text" value="Dennis"/>
Middle Name:	<input type="text"/>
* Last Name:	<input type="text" value="Lasker"/>
Suffix:	<input type="text"/>
* Title:	<input type="text" value="City Manager"/>
* Telephone Number:	<input type="text" value="940-761-4204"/> Fax Number: <input type="text" value="940-761-8533"/>
* Email:	<input type="text" value="dennis.lasker@cityoffallstx.gov"/>
* Signature of Authorized Representative:	<input type="text" value="Dennis Lasker"/> * Date Signed: <input type="text" value="8-9-21"/>

Application for Federal Assistance SF-424			
*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		*2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		*3. Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>	
*4. Data Request: <input type="text"/>		4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text"/>	
State Use Only:			
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>	
B. APPLICANT INFORMATION:			
*a. Legal Name: <input type="text"/> City of Wichita Falls			
*b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text"/> 75-6000714		*c. UEI: <input type="text"/> 0594K31170000	
d. Address:			
* Street1: <input type="text"/> 1300 7th Street		<input type="text"/>	
Street2: <input type="text"/>		<input type="text"/>	
* City: <input type="text"/> Wichita Falls		<input type="text"/>	
County/Parish: <input type="text"/>		<input type="text"/>	
* State: <input type="text"/> TX: Texas		<input type="text"/>	
Province: <input type="text"/>		<input type="text"/>	
* Country: <input type="text"/> USA: UNITED STATES		<input type="text"/>	
* Zip / Postal Code: <input type="text"/> 76301-2305		<input type="text"/>	
e. Organizational Unit:			
Department Name: <input type="text"/> Development Services		Division Name: <input type="text"/> Neighborhood Relationship	
f. Name and contact information of person to be contacted on matters involving this application:			
Prefix: <input type="text"/> Mr.		* First Name: <input type="text"/> Tam	
Middle Name: <input type="text"/>		<input type="text"/>	
* Last Name: <input type="text"/> Houston		<input type="text"/>	
Suffix: <input type="text"/>		<input type="text"/>	
Title: <input type="text"/> CEO / HOME Program Supervisor			
Organizational Affiliation: <input type="text"/>			
* Telephone Number: <input type="text"/> 840-761-7440		* Fax Number: <input type="text"/> 840-761-5045	
* Email: <input type="text"/> tin.houston@wichitafallstx.gov			

<b>Application for Federal Assistance SF-424</b>		
* 8. Type of Applicant 1: Select Applicant Type:		
C City or Township Government		
Type of Applicant 2: Select Applicant Type:		
Type of Applicant 3: Select Applicant Type:		
* Other (specify):		
* 10. Name of Federal Agency:		
U.S. Department of Housing and Urban Development		
11. Catalog of Federal Domestic Assistance Number:		
14-339		
CFDA Title:		
HOME Investment Partnership Program (Entitlement)		
* 12. Funding Opportunity Number:		
* Title:		
13. Competition Identification Number:		
Title:		
14. Areas Affected by Project (Cities, Counties, States, etc.):		
	Add Attachment	Delete Attachment
		View Attachment
* 15. Descriptive Title of Applicant's Project:		
The City's HOME Program funds a range of affordable housing programs including administration, rehabilitation, acquisition assistance, reconstruction for low/moderate income persons.		
Attach supporting documents as specified in agency instructions.		
Add Attachments	Delete Attachments	View Attachments

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="TX 013"/>	* b. Program/Project: <input type="text" value="1X-03.1"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="10/01/2021"/>	* b. End Date: <input type="text" value="09/30/2022"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="654,184.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="654,184.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12872 Process? <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12872 Process for review on <input type="text"/> . <input type="checkbox"/> b. Program is subject to E.O. 12872 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12872.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes," provide explanation and attach: <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001) <input checked="" type="checkbox"/> I AGREE <small>* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Darion"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Griser"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="City Manager"/>	
* Telephone Number: <input type="text" value="940-761-7404"/>	Fax Number: <input type="text" value="940-761-8030"/>
* Email: <input type="text" value="darion.lalickas@elbitaellistx.gov"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="8-9-21"/>

# ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 0940-0003  
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0940-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant

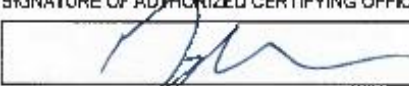
- Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
- Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
- Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
- Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
- Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4783) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
- Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §54601 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1688), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-256), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-87)  
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. § 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11614; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11890; (d) evaluation of flood hazards in floodplains in accordance with EO 11888; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. § 57401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Wichita Falls	8-9-21

BF-424D (Rev. 7-97) Back

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.


**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3 --** It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

  
Signature of Authorized Official

  
Date

Darrin J. Leiker  
City Manager

### Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021-2022-2023 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically harrng entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

8-9-21  
\_\_\_\_\_  
Date

Durren J. Leiker  
City Manager

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

N/A

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

Darron J. Leiker  
City Manager

**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
Signature of Authorized Official

8-9-21  
Date

Darran J. Leiker  
City Manager

## Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

N/A

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

Darron J. Leiker  
City Manager

**Housing Opportunities for Persons With AIDS Certifications**

The HOPWA grantee certifies that:

**Activities** – Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** – Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility.
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

N/A

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

Darran J. Leiker  
City Manager

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.